

Vehicle Charging Infrastructure Solutions

Welcome

Welcome to the Dynamic Purchasing System (DPS) registration questionnaire for Vehicle Charging Infrastructure Solutions (VCIS), RM6213.

This questionnaire allows you to register your service offering(s) for VCIS with Crown Commercial Service (CCS). The information you provide will allow Buyers to invite you to bid for contracts that are suited to your offering(s). This questionnaire will only have to be completed once to register onto the VCIS DPS.

Should your organisation change its service offering(s) at any point during the lifetime of this DPS, you will be required to update the appropriate service filters in your Standard Selection Questionnaire by following the instructions in the DPS Needs document which forms part of the bid pack for RM6213.

Equality and Diversity

1. Please self certify that your organisation and all members of your Group of Economic Operators has an Equality and Diversity Policy that complies with current legislative requirements.

► Guidance on non compliant criteria

This section is evaluated PASS/FAIL. If you answer No, your organisation will be deemed as non compliant and will therefore be rejected from the RM6213 DPS.

☐ Yes

☐ No

Data Protection

2. Please indicate if, within the past three years, anywhere in the world if you, your organisation or any other person who has powers of representation, decision or control in the organisation has breached data protection obligations.

► Guidance on non compliant criteria

This section is evaluated PASS/FAIL. If you answer Yes, your organisation will be deemed as non compliant and will therefore be rejected from the RM6213 DPS.

☐ Yes

Please provide details

☐ No

Supplier Code of Conduct

3. Please self-certify that your organisation and/or any of your Group of Economic Operators and/or proposed Key Sub-Contractors will comply with the "Supplier Code of Conduct" as detailed in the guidance in the following link?

[Supplier Code of Conduct February 2019](#)

► Guidance on non compliant criteria

This is a PASS or FAIL question. If you select 'No' to this question, your organisation will be deemed as non compliant and will therefore be rejected from the RM6213 DPS.

☐ Yes

☐ No

Insurances

4. In accordance with questions 140, 141 and 142 of the standard Selection Questionnaire, please confirm you have all of the required insurances in place by selecting below, and that you agree to provide evidence of each insurance to CCS following your appointment to the DPS.



It is a legal requirement that all companies hold Employer's (Compulsory) Liability Insurance of £5 million as a minimum. Please note this requirement is not applicable to sole traders.

☐

Product Liability Insurance = £1m
Applicable to Hardware and Accessories and End to End service

☐

Employer's (Compulsory) Liability Insurance = £5m or more

☐

Public Liability Insurance = £1m or more

☐

Professional Indemnity Insurance = £1m or more
Applicable to Consultancy & Feasibility, Groundworks (Civil Engineering and Construction) and End to End service

Cyber Security

5. If you have answered No to Q.155 of the standard Selection Questionnaire (Does your organisation have Cyber Essentials Certification?), please confirm below if your response is correct:

► Guidance on non compliant criteria

This section is evaluated as PASS/FAIL. If you answer Yes, your organisation will be deemed as non compliant and will therefore be rejected from the RM6213 DPS.

☐

Yes

☐

Not Applicable - I have Cyber Essentials

6. If you have confirmed that you have Cyber Essentials at Q.155 of the Selection Questionnaire and/or at question 5. above, please confirm that you are able to provide a copy of your Cyber Essentials certificate following appointment to this DPS.

► Guidance on non compliant criteria

This section is evaluated as PASS/FAIL. If you answer No, your organisation will be deemed as non compliant and will therefore be rejected from the RM6213 DPS.

☐ Yes

☐ No

7. Do the members of your Group of Economic Operators and/or proposed Sub-Contractors agree to have Cyber Essentials certification on or before appointment to the DPS, in line with Schedule 9 (Cyber Essentials Scheme) of the Terms and Conditions.

► Guidance on non compliant criteria

If you are not bidding as a Group of Economic Operators and you are not proposing to use any Sub-Contractors please select Not applicable. This section is evaluated as PASS/FAIL. If you answer No, your organisation will be deemed as non compliant and will therefore be rejected from the RM6213 DPS.

☐ Yes

☐ No

☐ Not Applicable

Group of Economic Operators

8. If you answered Yes to Q19 of the standard Selection Questionnaire, Please provide the number of your Group of Economic Operator members.

If you selected 'No' to Q.19 of the standard Selection Questionnaire, please leave blank.

Number of Group of Economic Operator members

Group of Economic Operators

9. Please provide details of your Group of Economic Operator member 1.

Name of Group of Economic Operator member 1

► Search for your location details

Address lookup

Street

Town or City

County or state

Postcode

Country

Country

Select a country

Company registration number

DUNS number

Registered VAT number

Role in Organisation

10. Please confirm the organisation type of Group of Economic Operators member 1.

- ☐ Voluntary, Community and Social Enterprise (VCSE)
- ☐ Sheltered Workshop
- ☐ Public service mutual
- ☐ None of the above

11. Please confirm trading status of Group of Economic Operators member 1.

- ☐ Public limited company
- ☐ Limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify trading status

12. Is your Group of Economic Operators member 1 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than €50m or balance sheet less than €43m

- ☐ Yes
- ☐ No

13. Please provide details of your Group of Economic Operator member 2.

Name of Group of Economic Operator member 2

► Search for your location details

Address lookup

Search for address

Street

Town or City

County or state

Postcode

Country

Country

Select a country

Company registration number

DUNS number

Registered VAT number

Role in Organisation

14. Please confirm the organisation type of Group of Economic Operators member 2.

- ☐ Voluntary, Community and Social Enterprise (VCSE)
- ☐ Sheltered Workshop
- ☐ Public service mutual
- ☐ None of the above

15. Please confirm trading status of Group of Economic Operators member 2.

- ☐ Public limited company
- ☐ Limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify trading status

16. Is your Group of Economic Operators member 2 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than €50m or balance sheet less than €43m

☐ Yes

☐ No

17. Please provide details of your Group of Economic Operator member 3.

Name of Group of Economic Operator member 3

► Search for your location details

Address lookup

Street

Town or City

County or state

Postcode

Country

Select a country

Company registration number

DUNS number

Registered VAT number

Role in Organisation

18. Please confirm the organisation type of Group of Economic Operators member 3.

☐ Voluntary, Community and Social Enterprise (VCSE)

☐ Sheltered Workshop

☐ Public service mutual

☐ None of the above

19. Please confirm trading status of Group of Economic Operators member 3.

- ☐ Public limited company
- ☐ Limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify trading status

20. Is your Group of Economic Operators member 3 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than €50m or balance sheet less than €43m

- ☐ Yes
- ☐ No

21. Please provide details of your Group of Economic Operator member 4.

Name of Group of Economic Operator member 4

► Search for your location details

Address lookup

Search for address

Street

Town or City

County or state

Postcode

Country

Country

Select a country

Company registration number

DUNS number

Registered VAT number

Role in Organisation

22. Please confirm the organisation type of Group of Economic Operators member 4.

☐ Voluntary, Community and Social Enterprise (VCSE)

☐ Sheltered Workshop

☐ Public service mutual

☐ None of the above

23. Please confirm trading status of Group of Economic Operators member 4.

☐ Public limited company

☐ Limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify trading status

24. Is your Group of Economic Operators member 4 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than €50m or balance sheet less than €43m

☐ Yes

☐ No

25. Please provide details of your Group of Economic Operator member 5.

Name of Group of Economic Operator member 5

► Search for your location details

Address lookup

Search for address

Street

Town or City

County or state

Postcode

Country

Country

Select a country

Company registration number

DUNS number

Registered VAT number

Role in Organisation

26. Please confirm the organisation type of Group of Economic Operators member 5.

- ☐ Voluntary, Community and Social Enterprise (VCSE)
- ☐ Sheltered Workshop
- ☐ Public service mutual
- ☐ None of the above

27. Please confirm trading status of Group of Economic Operators member 5.

- ☐ Public limited company
- ☐ Limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify trading status

28. Is your Group of Economic Operators member 5 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than €50m
or balance sheet less than €43m

- ☐ Yes
- ☐ No

29. Please provide details of your Group of Economic Operator member 6.

Name of Group of Economic Operator member 6

► Search for your location details

Address lookup

Search for address

Street

Town or City

County or state

Postcode

Country

Country

Select a country

Company registration number

DUNS number

Registered VAT number

Role in Organisation

30. Please confirm the organisation type of Group of Economic Operators member 6.

- ☐ Voluntary, Community and Social Enterprise (VCSE)
- ☐ Sheltered Workshop
- ☐ Public service mutual
- ☐ None of the above

31. Please confirm trading status of Group of Economic Operators member 6.

- ☐ Public limited company
- ☐ Limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify trading status

32. Is your Group of Economic Operators member 6 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than €50m or balance sheet less than €43m

☐ Yes

☐ No

33. Please provide details of your Group of Economic Operator member 7.

Name of Group of Economic Operator member 7

► Search for your location details

Address lookup

Street

Town or City

County or state

Postcode

Country

Country

Select a country

Company registration number

DUNS number

Registered VAT number

Role in Organisation

34. Please confirm the organisation type of Group of Economic Operators member 7.

☐ Voluntary, Community and Social Enterprise (VCSE)

☐ Sheltered Workshop

☐ Public service mutual

☐ None of the above

35. Please confirm trading status of Group of Economic Operators member 7.

- ☐ Public limited company
- ☐ Limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify trading status

36. Is your Group of Economic Operators member 7 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than €50m or balance sheet less than €43m

- ☐ Yes
- ☐ No

37. Please provide details of your Group of Economic Operator member 8.

Name of Group of Economic Operator member 8

► Search for your location details

Address lookup

Search for address

Street

Town or City

County or state

Postcode

Country

Country

Select a country

Company registration number

DUNS number

Registered VAT number

Role in Organisation

38. Please confirm the organisation type of Group of Economic Operators member 8.

- ☐ Voluntary, Community and Social Enterprise (VCSE)
- ☐ Sheltered Workshop
- ☐ Public service mutual
- ☐ None of the above

39. Please confirm trading status of Group of Economic Operators member 8.

- ☐ Public limited company
- ☐ Limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify trading status

40. Is your Group of Economic Operators member 8 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than €50m or balance sheet less than €43m

☐ Yes

☐ No

41. Please provide details of your Group of Economic Operator member 9.

Name of Group of Economic Operator member 9

► Search for your location details

Address lookup

Search for address

Street

Town or City

County or state

Postcode

Country

Country

Select a country

Company registration number

DUNS number

Registered VAT number

Role in Organisation

42. Please confirm the organisation type of Group of Economic Operators member 9.

☐ Voluntary, Community and Social Enterprise (VCSE)

☐ Sheltered Workshop

☐ Public service mutual

☐ None of the above

43. Please confirm trading status of Group of Economic Operators member 9.

- ☐ Public limited company
- ☐ Limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify trading status

44. Is your Group of Economic Operators member 9 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than €50m
or balance sheet less than €43m

- ☐ Yes
- ☐ No

45. Please provide details of your Group of Economic Operator member 10.

Name of Group of Economic Operator member 10

► Search for your location details

Address lookup

Search for address

Street

Town or City

County or state

Postcode

Country

Country

Select a country

Company registration number

DUNS number

Registered VAT number

Role in Organisation

46. Please confirm the organisation type of Group of Economic Operators member 10.

- ☐ Voluntary, Community and Social Enterprise (VCSE)
- ☐ Sheltered Workshop
- ☐ Public service mutual
- ☐ None of the above

47. Please confirm trading status of Group of Economic Operators member 10.

- ☐ Public limited company
- ☐ Limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify trading status

48. Is your Group of Economic Operators member 10 a Small, Medium or Micro Enterprise (SME) ?

Less than 250 employees, and turnover less than €50m or balance sheet less than €43m

☐ Yes

☐ No

Contract Termination

49. Please confirm if your organisation has previously been appointed to this DPS, and subsequently removed from this DPS following a Contract Termination?

☐ Yes

☐ No

Day (DD)	Month (MM)	Year (YYYY)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please provide details of the reason for your contract termination.

Guidance

If you cannot provide evidence of self cleaning that is acceptable to CCS, you will be excluded from further participation in this DPS. In this instance CCS will confirm the reasons why.

Companies House Data

50. Please provide your Companies House registered company number.

Registered company number

51. Please review the answers you have provided in the previous sections of your DPSQ submission and select the following tick box to confirm that the responses provided are correct.

Please note, you are unable to change responses in previous sections: Equality and Diversity, Data Protection, Supplier Code of Conduct, Insurances, Cyber Security, Group of Economic Operators, Contract Termination, and Companies House Data. Once you have selected the tick box to confirm the responses provided are correct and you select 'Continue'.

☐

I Confirm

Self - declaration

52. Please confirm if you intend to use a supply chain for this contract.

☐

Yes

☐

No

Self - declaration

53. Please confirm if you are a new entrant (including a SPV or JV set up solely for this contract, or a Sole Trader) to the market (trading for less than 12 months).

☐ Yes

☐ No

Self - declaration

54. Please confirm you are able to provide your Companies House number, to verify your response at question 53.

If you fail to provide a response to this question, you will not be able to progress with your DPS submission.

☐ Yes

Please confirm your Company Registration number as applicable.
Please note CCS will use your Companies Registration number, to undertake a compliance check via Companies House to verify your response at question 53.

☐ No

55. Please confirm if you are bidding as a SPV, JV set up solely for this DPS or as a Sole Trader.

If you fail to provide a response to this question, you will not be able to progress with your DPS submission.

☐ Yes

Day (DD)	Month (MM)	Year (YYYY)
<div></div>	<div></div>	<div></div>

☐ No

Self - declaration

56. Please confirm that you have systems in place to ensure that those in your supply chain are paid within your agreed contractual terms.

► Guidance on non compliant criteria

This section is evaluated PASS/FAIL. If you answer No, your organisation will be deemed as non compliant and will therefore be rejected from the RM6213 DPS.

☐ Yes

☐ No

57. Please confirm you have procedures for resolving disputed invoices promptly and effectively with those in your supply chain.

Not all payments involve an invoice. We advise that this includes situations where all payments are due.

► Guidance on non compliant criteria

This section is evaluated PASS/FAIL. If you answer No, your organisation will be deemed as non compliant and will therefore be rejected from the RM6213 DPS.

☐ Yes

☐ No

Public Sector Contracts Only

58. For all contracts entered into pursuant to a procurement carried out under the PCR 2015, please confirm you include 30 day payment terms in all of your sub-contracts (and you require your supply chain to do so) on all such contracts.

► Guidance on non compliant criteria

This section is evaluated PASS/FAIL. If you answer No, your organisation will be deemed as non compliant and will therefore be rejected from the RM6213 DPS.

☐ Yes

☐ No

Supply Chain Invoices

59. Please select one of the following statements which apply to your organisation.

Not all payments involve an invoice. We advise that this includes situations where all payments are due.

☐ 95% or above of all supply chain invoices are paid in 60 days

☐ 75% - 95% of all supply chain invoices are paid in 60 days

☐ 75% or less of all supply chain invoices are paid in 60 days

Public and Private Sector Contracts Only

60. Please provide the percentage of invoices paid by you to those in your immediate supply chain on all contracts within 60 days of the receipt of the invoice in each of the last two six month periods. This should include the percentage of invoices paid within each of the following categories. Please include the total volume of invoices in each category which should total 95% or above.

Within 30 days

In 31 to 60 days

Public and Private Sector Contracts Only

61. Please provide the percentage of invoices paid by you to those in your immediate supply chain on all contracts within 60 days of the receipt of the invoice in each of the last two six month periods. This should include the percentage of invoices paid within each of the following categories. Please include the total volume of invoices in each category.

Within 30 days

In 31 to 60 days

In 61 days or more

Due but not paid by the last date for payment under agreed contractual terms

It is acceptable to cross refer to information that has previously been submitted to Government or is publicly available (provided it covers the requested period), in which case, please provide details and/or insert link(s):

Public and Private Sector Contracts Only

62. If you are unable to demonstrate that all invoices have been paid within the agreed contractual terms, please explain why.

If you are required to submit an action plan under question 63, this action plan must also set out steps to address your payment within agreed terms, in order to achieve a pass for question 63.

63. If you are unable to demonstrate that 95% of invoices payable to your supply chain on all contracts have been paid within 60 days of the receipt of the invoice in at least one of the last two (2) six (6) months reporting periods, please upload in response to this question an action plan for improvement which should include (as a minimum) the following.

If you have an existing action plan prepared for a different purpose, it is acceptable to attach this but it should contain the above features.

- . Identification of the primary causes of failure to pay:
 - a. 95% of all supply chain invoices within 60 days; and
 - b. If relevant under question 60, all invoices within agreed terms
- . Actions to address each of these causes
- . A mechanism for and commitment to regular reporting on progress to the bidder's audit committee (or equivalent).
- . Plan signed off by Director
- . Plan published on its website (this can be shorter, summary plan).

You may only upload a single file.

Choose File

No file selected

64. If you are bidding as a Group of Economic Operators (GoEO), please confirm that all members of your GoEO comply with the responses you have provided in questions 56-63 of the DPSQ as applicable.

☐ Yes

☐ No

Please provide full details to support this response in the text box provided below:

☐ Not Applicable

Funding Options

65. Please select the '**Funding Options**' for which your organisation is able to provide. Tick all that apply.

☐ Buyer Funded (Purchase or Lease)

☐ Supplier Funded Models

☐ Funding Model to be decided

Buyer Funded (Purchase or Lease) - Products & Services



Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6213 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

66. Please select the following products/services your organisation is able to provide for 'Buyer Funded (Purchase or Lease)'. Tick all that apply.

- ☐ Consultancy and Feasibility
- ☐ Ground Works (Civil Engineering & Construction)
- ☐ Hardware and Accessories
- ☐ Installation and Decommissioning Services
- ☐ Servicing and Maintenance
- ☐ Software and Back Office Solutions
- ☐ End to End Service
- ☐ Installation Location
- ☐ Potential Value of Contract
- ☐ ChargePoint Placement
- ☐ Charger type
- ☐ Charger Speed
- ☐ Clean energy generation and energy storage solutions for EV Charging
- ☐ Cross pavement solutions

Buyer Funded (Purchase or Lease) - Products & Services

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6213 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

67. Please select the following services your organisation is able to provide in '**Consultancy and Feasibility**' products, for the '**Buyer Funded (Purchase or Lease)**' funding option. Tick all that apply.

☐

Consultancy and Feasibility services.

68. Please select the following services your organisation is able to provide in '**Ground Works (Civil Engineering & Construction)**' products, for the '**Buyer Funded (Purchase or Lease)**' funding option. Tick all that apply.

☐

Design, Engineering and Construction services

69. Please select the following services your organisation is able to provide in '**Hardware and Accessories**' products, for the '**Buyer Funded (Purchase or Lease)**' funding option. Tick all that apply.

☐

Lease of Hardware, Accessories and Associated Services

☐

Purchase of Hardware and Accessories

70. Please select the following services your organisation is able to provide in '**Installation and Decommissioning Services**' products, for the '**Buyer Funded (Purchase or Lease)**' funding option. Tick all that apply.

☐

Installation and Decommissioning Services

71. Please select the following services your organisation is able to provide in '**Servicing and Maintenance**' products, for the '**Buyer Funded (Purchase or Lease)**' funding option. Tick all that apply.

☐

Servicing and Maintenance Services

72. Please select the following services your organisation is able to provide in '**Software and Back Office Solutions**' products, for the '**Buyer Funded (Purchase or Lease)**' funding option. Tick all that apply.

☐

Vehicle Charging Payment Solutions

☐

Managed Back Office Solutions

☐

Self Managed Service Back Office Solutions

☐

User Training

73. Please select the following services your organisation is able to provide in '**End to End Service**' products, for the '**Buyer Funded (Purchase or Lease)**' funding option. Tick all that apply.

☐

Full End to End service

74. Please select the following services your organisation is able to provide in '**Installation Location**' products, for the '**Buyer Funded (Purchase or Lease)**' funding option. Tick all that apply.

- ☐ Northern Ireland
- ☐ Scotland
- ☐ Wales
- ☐ North West England
- ☐ North East England
- ☐ West Midlands, England
- ☐ East Midlands, England
- ☐ East of England
- ☐ London, England
- ☐ South East England
- ☐ South West England

75. Please select the '**Total Contract Value**' that your organisation is able to provide services for. Tick all that apply.

- ☐ < £250, 000
- ☐ £250,000 - £1m
- ☐ £1m - £5m
- ☐ £5m+

76. Please select the **'Types of locations'** that your organisation is able to install ChargePoints at. Tick all that apply.

- ☐ Offices & Workplace
- ☐ Domestic
- ☐ Public Sites - Car Parks/Off Street/On Street

77. Please select the **'Types of charging products'** that your organisation is able to provide. Tick all that apply.

- ☐ Ground mounted chargers
- ☐ Wall mounted chargers
- ☐ Mobile chargers
- ☐ Wireless chargers
- ☐ Lamp column based chargers

78. Please select the following services your organisation is able to provide in **'Charger Speed'** products, for the **'Buyer Funded (Purchase or Lease)'** funding option. Tick all that apply.

- ☐ Charger power: less than 8kW
- ☐ Charger power: 8kW to 49kW
- ☐ Charger power: 50kW to 150kW
- ☐ Charger power: greater than 150kW

79. Please select the following services your organisation is able to provide in **'Clean energy generation and energy storage solutions for EV Charging'** products, for the **'Buyer Funded (Purchase or Lease)'** funding option. Tick all that apply.

- ☐ Clean energy generation for EV Charging
- ☐ Battery energy storage solutions for EV Charging
- ☐ Alternative energy storage solutions for EV Charging

80. Please select the **'Cross pavement solutions'** that your organisation is able to provide. Tick all that apply.

- ☐ Cross pavement solutions

Supplier Funded Models - Products & Services

81. Please select the following products/services your organisation is able to provide for **'Supplier Funded Models'**. Tick all that apply.

- ☐ Consultancy and Feasibility
- ☐ Software and Back Office Solutions
- ☐ End to End Service
- ☐ Installation Location
- ☐ Potential Value of Contract
- ☐ ChargePoint Placement
- ☐ Charger type
- ☐ Charger Speed
- ☐ Clean energy generation and energy storage solutions for EV Charging

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6213 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

Supplier Funded Models - Products & Services

82. Please select the following services your organisation is able to provide in **'Consultancy and Feasibility'** products, for the **'Supplier Funded Models'** funding option. Tick all that apply.

☐ Consultancy and Feasibility services

83. Please select the following services your organisation is able to provide in **'Software and Back Office Solutions'** products, for the **'Supplier Funded Models'** funding option. Tick all that apply.

☐ Vehicle Charging Payment Solutions

☐ Managed Back Office Solutions

☐ Self Managed Service Back Office Solutions

☐ User Training

84. Please select the following services your organisation is able to provide in **'End to End Service'** products, for the **'Supplier Funded Models'** funding option. Tick all that apply.

☐ Full End to End service

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6213 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

85. Please select the following services your organisation is able to provide in '**Installation Location**' products, for the '**Supplier Funded Models**' funding option. Tick all that apply.

- ☐ Northern Ireland
- ☐ Scotland
- ☐ Wales
- ☐ North West England
- ☐ North East England
- ☐ West Midlands, England
- ☐ East Midlands, England
- ☐ East of England
- ☐ London, England
- ☐ South East England
- ☐ South West England

86. Please select the '**Total Contract Value**' that your organisation is able to provide services for. Tick all that apply.

- ☐ < £250, 000
- ☐ £250,000 - £1m
- ☐ £1m - £5m
- ☐ £5m+

87. Please select the '**Types of locations**' that your organisation is able to install ChargePoints at. Tick all that apply.

☐

Offices & Workplace

☐

Domestic

☐

Public Sites - Car Parks/Off Street/On Street

88. Please select the '**Types of charging products**' that your organisation is able to provide. Tick all that apply.

☐

Ground mounted chargers

☐

Wall mounted chargers

☐

Mobile chargers

☐

Wireless chargers

☐

Lamp column based chargers

89. Please select the following services your organisation is able to provide in '**Charger Speed**' products, for the '**Supplier Funded Models**' funding option. Tick all that apply.

☐

Charger power: less than 8kW

☐

Charger power: 8kW to 49kW

☐

Charger power: 50kW to 150kW

☐

Charger power: greater than 150kW

90. Please select the following services your organisation is able to provide in **'Clean energy generation and energy storage solutions for EV Charging'** products, for the **'Supplier Funded Models'** funding option. Tick all that apply.

- ☐ Clean energy generation for EV Charging
- ☐ Battery energy storage solutions for EV Charging
- ☐ Alternative energy storage solutions for EV Charging

Funding Model to be decided - Products & Services

91. Please select the following products/services your organisation is able to provide for **'Funding Model to be decided'**. Tick all that apply.

- ☐ Consultancy and Feasibility
- ☐ Installation Location
- ☐ Potential Value of Contract
- ☐ ChargePoint Placement
- ☐ Charger type
- ☐ Charger Speed

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6213 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

Funding Model to be decided - Products & Services

92. Please select the following services your organisation is able to provide in **'Consultancy and Feasibility'** products, for the **'Funding Model to be decided'** funding option. Tick all that apply.

- ☐ Consultancy and Feasibility

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6213 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

93. Please select the following services your organisation is able to provide in '**Installation Location**' products, for the '**Funding Model to be decided**' funding option. Tick all that apply.

- ☐ Northern Ireland
- ☐ Scotland
- ☐ Wales
- ☐ North West England
- ☐ North East England
- ☐ West Midlands, England
- ☐ East Midlands, England
- ☐ East of England
- ☐ London, England
- ☐ South East England
- ☐ South West England

94. Please select the '**Total Contract Value**' that your organisation is able to provide services for. Tick all that apply.

- ☐ < £250, 000
- ☐ £250,000 - £1m
- ☐ £1m - £5m
- ☐ £5m+

95. Please select the **'Types of locations'** that your organisation is able to install ChargePoints at. Tick all that apply.

- ☐ Offices & Workplace
- ☐ Domestic
- ☐ Public Sites - Car Parks/Off Street/On Street

96. Please select the **'Types of charging products'** that your organisation is able to provide. Tick all that apply.

- ☐ Ground mounted chargers
- ☐ Wall mounted chargers
- ☐ Mobile chargers
- ☐ Wireless chargers
- ☐ Lamp column based chargers

97. Please select the following services your organisation is able to provide in **'Charger Speed'** products, for the **'Funding Model to be decided'** funding option. Tick all that apply.

- ☐ Charger power: less than 8kW
- ☐ Charger power: 8kW to 49kW
- ☐ Charger power: 50kW to 150kW
- ☐ Charger power: greater than 150kW

Contact Details Confirmation

98. Please review the contact information below that you have provided at question number 104 of your Selection Questionnaire, and update any fields if required, before continuing to the next page.

Guidance

You can update your contact details at any point during the lifetime of the DPS, by updating your RM6213 Vehicle Charging Infrastructure Solutions DPSQ.

Contact name

Name of organisation

Role in organisation

Telephone number

E-mail address

► Search for your location details

Address lookup

Search for address

Street

Town or City

County or state

Postcode

Country

Country

Select a country

99. Please review the following information for your organisations headquarters, and update any fields if required, before continuing to the next page.

Full name of headquarters

► Search for your location details

Address lookup

Search for address

Street

Town or City

County or state

Postcode

Country

Country

Select a country

DUNS number

100. Please provide details of your **DPS Agreement Manager** and update any fields if required, before continuing to the next page.

Contact name

Name of organisation

Role in organisation

Telephone number

E-mail address

► Search for your location details

Address lookup

Street

Town

County

Postcode

Guidance

You can update your contact details at any point during the lifetime of the DPS, by updating your RM6213 Vehicle Charging Infrastructure Solutions DPSQ.

Country

Country

Select a country

DPS Lead

101. Please provide details of your **DPS Lead** and update any fields if required, before continuing to the next page.

Contact name

Name of organisation

Role in organisation

Telephone number

E-mail address

► Search for your location details

Address lookup

Search for address

Street

Town

Guidance

You can update your contact details at any point during the lifetime of the DPS, by updating your RM6213 Vehicle Charging Infrastructure Solutions DPSQ.

County

Postcode

Country

Compliance Officer

102. Please provide details of your **Compliance Officer** and update any fields if required, before continuing to the next page.

Contact name

Name of organisation

Role in organisation

Telephone number

E-mail address

Guidance

You can update your contact details at any point during the lifetime of the DPS, by updating your RM6213 Vehicle Charging Infrastructure Solutions DPSQ.

► Search for your location details

Address lookup

Search for address

Street

Town

County

Postcode

Country

Country

Select a country

Data Protection Officer

103. Please provide details of your **Data Protection Officer** and update any fields if required, before continuing to the next page.

Contact name

Name of organisation

Role in organisation

Guidance

You can update your contact details at any point during the lifetime of the DPS, by updating your RM6213 Vehicle Charging Infrastructure Solutions DPSQ.

Telephone number

E-mail address

► Search for your location details

Address lookup

Search for address

Street

Town

County

Postcode

Country

Country

Select a country

Marketing Contact

104. Please provide details of your **Marketing Contact** and update any fields if required, before continuing to the next page.

Contact name

Guidance

You can update your contact details at any point during the lifetime of the DPS, by updating your RM6213 Vehicle Charging Infrastructure Solutions DPSQ.

Name of organisation

Role in organisation

Telephone number

E-mail address

► Search for your location details

Address lookup

Street

Town

County

Postcode

Country

Country

Select a country

Sign Off

Thank you for completing the Vehicle Charging Infrastructure Solutions DPS questionnaire.

By providing this information you confirm that you are an authorised representative of the organisation for which you have responded. In addition, this confirms that the information you have provided for the questionnaire represents a true and honest account of your organisations performance and that no information has been omitted which should reasonably have been shared.

To review your answers and make any final amendments prior to sending, please click **"Save and view answers"** below.

To submit your Vehicle Charging Infrastructure Solutions DPS questionnaire, please click **"Continue"** below.

DPS Assessing

105. Have you reviewed the related self cleaning evidence?

☐ Yes

☐ No

Explain the reason why self cleaning evidence is not reviewed

106. Are you satisfied with the evidence and explanation provided by the supplier?

☐ Yes

☐ No

Explain the reason why you are not satisfied with the evidence or explanation provided by supplier

DPS Assessing

107. Please confirm one of the following actions for this supplier submission.

- ☐ Direct this submission to the Registered 1 stage
- ☐ Reject this submission from the Vehicle Charging Infrastructure Solutions DPS

Confirm the rejection of this supplier for Vehicle Charging Infrastructure Solutions DPS

Explain the reason for rejection of this supplier for Vehicle Charging Infrastructure Solutions DPSQ.

Please note this reason for rejection, will be included in a notification to the Supplier.

Day (DD)	Month (MM)	Year (YYYY)
<div></div>	<div></div>	<div></div>

DPS Appointment Form

Please review and confirm your agreement to the following DPS Appointment Form information, before proceeding with your application for the RM6213 Vehicle Charging Infrastructure Solutions (VCIS).

Crown Commercial Service

The Minister for the Cabinet Office represented by its executive agency the Crown Commercial Service (CCS).

Its offices are on: 9th Floor, The Capital, Old Hall Street, Liverpool L3 9PP.

Supplier

The name, address, and registration number of the Supplier will be captured as part of the selection questionnaire during the DPS Registration process.

Dynamic Purchasing System Contract

This dynamic purchasing system access agreement between CCS and the Supplier allows the Supplier to be considered for Order Contracts to supply the Deliverables in Vehicle Charging Infrastructure Categories. You cannot deliver in any other Filter Categories under this contract. Any references made to other Filter Categories in this Contract do not apply. This opportunity is advertised in the Contract Notice in the Official Journal of the European Union (RM6213 OJEU Notice).

Deliverables

- Vehicle Charging Infrastructure Solutions (RM6213)
- See DPS Schedule 1 (Specification) for further details.

Dynamic Purchasing System Start Date

The date in which you agree to the Terms and Conditions; and become 'Appointed' to the DPS as detailed in paragraph 6.7 of this DPS Needs document, is the start date of your DPS Agreement. If you become appointed in the first thirty (30) days from the date of the OJEU submission, your DPS agreement start date will be 11/05/2020.

Dynamic Purchasing System Expiry Date

DPS Optional Extension Period

DPS Appointment Form

Please review the following DPS Incorporated Terms, before proceeding with your application for the RM6213 Vehicle Charging Infrastructure Solutions (VCIS).

The following documents are incorporated into the DPS Contract. Where numbers are missing we are not using these schedules. If the documents conflict, the following order of precedence applies:

- This DPS Appointment Form
- Any DPS Special Terms
- Joint Schedule 1 (Definitions) RM6213
- Joint Schedule 11 (Processing Data) RM6213
- The following Schedules for RM6213 (in equal order of precedence):
 - DPS Schedule 1 (Specification)
 - DPS Schedule 3 (DPS Pricing)
 - DPS Schedule 4 (DPS Management)
 - DPS Schedule 5 (Management Levy and Information)
 - DPS Schedule 6 (Order Form Template and Order Schedules) including the following template Order Schedules:
 - Order Schedule 1 (Transparency Reports)
 - Order Schedule 2 (Staff Transfer)
 - Order Schedule 3 (Continuous Improvement)
 - Order Schedule 4 (Order Tender)
 - Order Schedule 5 (Pricing Details)
 - Order Schedule 6 (ICT Services)
 - Order Schedule 7 (Key Supplier Staff)
 - Order Schedule 8 (Business Continuity and Disaster Recovery)
 - Order Schedule 9 (Security)
 - Order Schedule 10 (Exit Management)
 - Order Schedule 11 (Installation Works)
 - Order Schedule 12 (Clustering)
 - Order Schedule 13 (Implementation Plan and Testing)
 - Order Schedule 14 (Service Levels)
 - Order Schedule 15 (Order Contract Management)
 - Order Schedule 16 (Benchmarking)
 - Order Schedule 17 (MOD Terms)
 - Order Schedule 18 (Background Checks)
 - Order Schedule 19 (Scottish Law)
 - Order Schedule 20 (Order Specification)
 - Order Schedule 21 (Northern Ireland Law)
 - Order Schedule 22 (Lease Terms)
 - Order Schedule 23 (Secret Terms)
 - DPS Schedule 7 (Order Procedure)
 - DPS Schedule 8 (Self Audit Certificate)
 - DPS Schedule 9 (Cyber Essentials Scheme)

- Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 7 (Financial Difficulties)
 - Joint Schedule 8 (Guarantee)
 - Joint Schedule 9 (Minimum Standards of Reliability)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 12 (Supply Chain Visibility)
-
- CCS Core Terms - DPS (version 1.01)
 - Joint Schedule 5 (Corporate Social Responsibility)
 - DPS Schedule 2 (DPS Application) as long as any part of the DPS Application that offers a better commercial position for CCS or Buyers (as decided by CCS) take precedence over the documents above

DPS Appointment Form

Please review the following information, before proceeding with your application for the RM6213 Vehicle Charging Infrastructure Solutions (VCIS).

DPS Pricing

Details regarding Pricing requirements are detailed in the DPS Schedule 3 (DPS Pricing)

Insurance

Details in Annex of Joint Schedule 3 (Insurance Requirements)

Cyber Essentials Certification

Cyber Essentials Scheme Basic Certificate (or equivalent). Details in DPS Schedule 9 (Cyber Essentials Scheme).

Management Levy

The Supplier will pay, excluding VAT, 0.5% of all the Charges for the Deliverables invoiced to the Buyer, or payable to the Buyer where the Deliverable is a gain-share arrangement, under all Order Contracts.

Supplier DPS Agreement Manager

Supplier Authorised Representative

Supplier Compliance Officer

Supplier Data Protection Officer

Supplier Marketing Contact

Key Subcontractors

Details of subcontractors where applicable have been registered and provided where applicable as part of your SQ DPS Submission.

CCS Authorised Representative

Name

Job Title

Email Address

Telephone

By selecting **"I Confirm"** you confirm that you comply with the above DPS Appointment Form statements and requirements. Once you have selected the tick box to confirm your compliance and acknowledgement of the above, select **'Save and continue'** to be presented with your non watermarked DPS Appointment Form.

I Confirm

Confirm DPS Agreement

You have successfully completed the SQ for Vehicle Charging Infrastructure Solutions (VCIS). The DPS Appointment Form will be electronically signed and managed by Crown Commercial Service (CCS) and you.

Final sign off to ensure a legally binding DPS Appointment Form between CCS and you is completed by you ticking your acceptance in the below box.

By ticking, you are confirming that you comply with the following agreements and documentation, which you should download and retain:

- [DPS Agreement](#) (which includes Payment of management Levy)
- [Privacy Notice & CCS DPS Terms of Use](#)
- Answer Link
- [DPS Bid Pack](#) (which includes the Terms and Conditions, DPS Needs and Customer Needs documents)

If you are electronically signing the DPS Appointment Form for the RM6213 Vehicle Charging Infrastructure Solutions (VCIS) as the lead contact for a Group of Economic Operators (consortia) your electronic signature will be the signature that represents all members of the consortia as detailed within your submission for this DPS.

Once you have ticked that you agree to the covenants above you will be formally 'Appointed' to the DPS for Vehicle Charging Infrastructure Solutions (VCIS).

Failure to tick that you agree at this stage will prevent you from securing your appointment on to the DPS for Vehicle Charging Infrastructure Solutions (VCIS), as there will be no legally binding DMP Appointment Form between CCS and you.

☐ I Agree

DPS Evidence Submission

Welcome to the Supplier Evidence Submission stage of the Vehicle Charging Infrastructure Solutions DPS questionnaire.

The Supplier Evidence Submission stage allows you to upload the relevant documentation and evidence that you previously indicated you could provide.

Not all evidence will be applicable to all suppliers. Applicable evidence will be requested at Call for Competition stage by the customer prior to award of a contract.

Please be advised that there is currently no evidence submission required.

DPS Evidence Submission

A copy of your standard payment terms for all of your supply chain contracts

Evidence (pdf, image, max file size 5MB)
There is no limit to the number of files you can upload.

Choose File

No file selected

Browse previous...

Details of the systems which are in place to ensure that suppliers are paid Promptly.

Evidence (pdf, image, max file size 5MB)
There is no limit to the number of files you can upload.

Choose File

No file selected

Browse previous...

A copy of your procedures for resolving disputed invoices promptly and Effectively.

Evidence (pdf, image, max file size 5MB)
There is no limit to the number of files you can upload.

Choose File

No file selected

Browse previous...

Details of any payments of interest for late payments you have paid in the past 12 months or which became due during the past 12 months and remain payable (contractually or under late payment legislation) and, if any such payment has been made (or arose), an explanation as to why this occurred and an outline of what remedial steps have been taken to ensure this does not occur again.

Evidence (pdf, image, max file size 5MB)
There is no limit to the number of files you can upload.

Choose File

No file selected

Browse previous...

A copy of your standard payment terms used with sub-contractors on public sector contracts subject to PCR 2015.

Evidence (pdf, image, max file size 5MB)
There is no limit to the number of files you can upload.

Choose File

No file selected

Browse previous...

DPS Evidence Submission

Thank you for completing the Evidence Submission stage of Vehicle Charging Infrastructure Solutions DPS questionnaire.

To review your answers and make any final amendments prior to submit your evidence, please click "**Save and view answers**" below.

To submit your evidence to your Vehicle Charging Infrastructure Solutions DPS questionnaire, please click "**Submit Evidence**" below.

Confirm Rejection

Confirm the rejection of this supplier for Vehicle Charging Infrastructure Solutions DPS.

☐

I Confirm

Explain the reason for rejection of this supplier for Vehicle Charging Infrastructure Solutions DPSQ.

Please note this reason for rejection, will be included in a notification to the Supplier.

Day
(DD)

Month
(MM)

Year
(YYYY)

Reappoint

Please confirm if you wish to reappoint this supplier.

☐

I Confirm

Please provide a reason

Confirm Rejection

Confirm the rejection of this supplier for Vehicle Charging Infrastructure Solutions DPS.

☐ I Confirm

Explain the reason for rejection of this supplier for Vehicle Charging Infrastructure Solutions DPSQ.

Please note this reason for rejection, will be included in a notification to the Supplier.

Day
(DD)

Month
(MM)

Year
(YYYY)

Rejected

Please confirm you would like to send this application back to Registered 1

☐ I Confirm

Guidance

Please note when entering a date: CAM's will be able to reappoint suppliers (if rejected from the Appointed stage) and redirect a supplier back to the Registered 1 stage (if rejected from any other stage), up until the day before the date entered
Suppliers will be able to reapply from the date entered